

State of Indiana
Department of Commerce
Community Development Division

Enterprise Zone Renewal Application

Governmental Unit: _____City _____Town

1980 Census Population: _____

1990 Census Population: _____

2000 Census Population (if available): _____

LEGAL APPLICANT:

Name: _____

Address: _____

City: _____

County: _____ Zip Code: _____

Contact Person: _____

Title: _____

Telephone: _____ Fax: _____

By: _____

Name: _____

Title: _____

Mayor/Town President

Signature

Date

PART I

URBAN ENTERPRISE ZONE SPECIFICATIONS

① ZONE PARAMETERS:

A. What is the area of the zone?

Beginning acres _____ Beginning square miles _____

Acres in 2000 _____ Square miles in 2000 _____

B. List street and natural boundaries of the zone. If boundary modifications have been made, list modifications and reasons for modification(s). If boundary modifications are being requested with the renewal, include new boundaries, justification for modification, UEA Board and city council resolutions. (*Please see PART IV.*)

C. Attach a map with these boundaries marked in photocopy legible ink. Boundary modifications and proposed boundary modifications must be clearly distinguished.

D. Describe any notable physical features or barriers dividing the zone.

② POPULATION:

A. What was the beginning population of the zone? _____

What is the population of the zone for 2000? _____

PART I Continued

B. Estimate the number of zone residents that fall within the following age brackets:

0-15 _____ 16-19 _____
 20-55 _____ 56-75 _____
 75 + _____

C. Estimate the average family size.

_____people

③ EMPLOYMENT:

A. How many people are employed in the zone?

Beginning _____ 2000 _____

B. What is the unemployment rate for the zone?

Beginning _____ % 2000 _____ %

C. What is the unemployment rate for the city?

Beginning _____ % 2000 _____ %

D. What is the unemployment rate for the county?

Beginning _____ % 2000 _____ %

E. How were the above figures determined?

PART I Continued

4 POVERTY:

A. What is the poverty level in the zone?

Beginning _____ % 2000 _____ %

B. How was this level determined?

5 INDUSTRIAL PROPERTY:

A. Indicate the percentage of total zone land for which the use is industrial.

Beginning _____ % 2000 _____ %

B. Indicate the total amount of available vacant land for industrial development.

Beginning _____ % 2000 _____ %

C. Attach a list, site by site, of vacant industrial buildings. Indicate building condition, square footage and additional land available on that site in acres.

D. Attach a list, site by site, of occupied buildings. Indicate the number of people employed, square footage of the building and additional space available at that site.

6 COMMERCIAL PROPERTY:

A. Indicate the percentage of total zone land for which the use is commercial.

Beginning _____ % 2000 _____ %

PART I Continued

B. Estimate the percentage of total commercial space which is:

Beginning vacancy _____ % Vacancy in 2000 _____ %

C. To the extent that major development for the zone will be commercial, indicate the potential this area has for commercial development. Attach the most recent market study of the area if available.

7 RESIDENTIAL PROPERTY:

A. Indicate the percentage of total zone for which the land use is residential.

_____ %

B. Indicate the percentage of residential property which is in need of rehabilitation:

_____ %

C. Estimate the percentage of owner occupied property:

owner property _____ % rental property _____ %

D. Estimate the percentage of vacant residential lots.

vacant residential lots _____ %

vacant residential dwellings _____ %

E. How well does the supply of residential property in the zone fit the needs of zone residents?

PART I Continued

F. Estimate the percentage of :

single family units _____ %

multi-family units _____ %

⑧ CAPITAL INVESTMENT:

A. List and describe year by year as well as total changes in capital investment in the zone. Specify beginning and most recent investment levels and how they were determined.

⑨ JOB CREATION AND RETENTION:

A. Describe year by year as well as total retention and creation of jobs in the zone. Describe quantity and quality of jobs as well as efforts and obstacles in their creation and retention.

⑩ EMPLOYMENT OPPORTUNITIES:

A. Describe year by year as well as total increases in employment opportunities for zone residents. Specify quantity and quality of jobs as well as any obstacles to increasing zone resident employment. Indicate any programs, initiatives or partnerships that assist zone residents in obtaining skills for employment or securing employment. (i.e. job training, job referral service, educational opportunities, transportation assistance, etc.)

(Increasing employment opportunities means providing zone residents assistance in securing employment or overcoming obstacles to employment. Please do not confuse it with retaining or creating jobs.)

⑪ LAND USAGE:

A. Attach a color-coded map indicating the current land use. If the land usage inside the enterprise zone indicates a change in usage, attach an additional map coding the land use. If available, attach a recent land use master plan map of the city.

PART I Continued

1 2 INFRASTRUCTURE:

A. Describe the condition and capacity of sewers, water and sewage treatment plants at zone's beginning. Attach appropriate verification and EPA rating. Describe how conditions have changed to date.

B. Describe the condition and capacity of roads at zone's beginning. Describe changes to date.

C. Describe the condition, capacity and availability of utility services at zone's beginning. Describe changes to date.

1 3 ENVIRONMENT:

A. Describe all environmental hazards/problems known and/or suspected in the enterprise zone area. Address clean-up issues/plans.

PART I Continued

B. Estimate the number of brownfield sites in the zone. (A brownfield is an abandoned, vacant or under-used property which suffers from real or perceived environmental contamination that inhibits its reuse.)

C. Describe any existing activities targeted at brownfield redevelopment, if any.

PART II

URBAN ENTERPRISE ASSOCIATION

Name the ten (10) executive and council appointments to the Urban Enterprise Association. Indicate any specific qualifications or expertise of particular benefit to the Urban Enterprise Association. Indicate which are executive and which are council appointments. Please refer to IC 4-4-6.1-4.

❶ Council District Representative♦: _____
(whose district includes all or part of the zone)

❷ Plan Commission Representative★: _____
(having jurisdiction over the zone)

❸ City/Town Planning or Economic Development Department Representative★:

❹ Zone Business Representative★: _____

❺ Zone Business Representative★: _____
(from manufacturing, if any)

❻ Zone Business Representative♦: _____

❼ Zone Resident★: _____

❽ Zone Resident♦: _____

❾ Zone Resident♦: _____

❿❶ Labor Representative★: _____
(from building trades that represent construction workers)

♦Legislative body of municipality appoints

★Executive of municipality appoints

PART III

FIVE YEAR STRATEGIC PLAN

The key to the success of any community and business redevelopment effort is the accompanying support and participation by all constituent groups. This involvement provides a means for self-sustaining development, beyond the initial thrust of an economic development program. The Urban Enterprise Association is intended to be the means to facilitate this process. It requires the partnership of government, business and residents on equal terms to manage and channel redevelopment in the zone.

Keeping this overall mission in mind, provide a five year strategic plan for the Urban Enterprise Association including responses to the following questions.

The plan MUST include responses to the following questions:

❶ HISTORICAL DEVELOPMENT:

Provide a short history of the redevelopment in zone area since designation. Indicate how the Urban Enterprise Association has shaped the pattern of employment, economic development and social development.

❷ LIMITATIONS TO DEVELOPMENT:

A. Describe the limitations to development in the zone area. Indicate what features of the zone have mitigated your efforts to redevelop this area. These features should include: the extent they are a problem, a discussion of crime, description of skill level of the labor force, ownership of property, permitting procedures, zoning, statutory restrictions, infrastructure, water quality, water supply, geographic barriers, financing and bond rating.

B. Provide a brief description of programs or activities aimed at improving economic, physical or social conditions within the zone. Comment on the level of success achieved with the revitalization effort and why that specific effort achieved such a result. How did the limitations to development affect the result? Please be specific and document your comments whenever possible.

Part III Continued

③ HOW WILL THE ZONE BE MANAGED?

- A. What is the managerial structure of the Urban Enterprise Zone?
- B. How will the day to day activities of the zone be handled?
- C. What professional resources will be available or are planned for use by the Urban Enterprise Association?

④ WHAT WILL BE THE FUNCTIONS AND RESPONSIBILITIES OF THE UEA?**⑤ ADDRESS IC 4-4-6.1-3(E)**

According to IC 4-4-6.1-3(e), at the time of enterprise zone renewal, the Indiana State Enterprise Zone Board will review the success of the enterprise zone based upon the following criteria:

- (1) increases in capital investment in the zone*
- (2) retention of jobs and creation of jobs in the zone
- (3) increases in employment opportunities for residents of the zone.

** Capital investment includes: industrial, commercial and housing stock.*

- A. What are the existing obstacles to:
 - (1) capital investment
 - (2) job retention and creation
 - (3) employment opportunities for zone residents in the zone area?
- B. Describe how the UEA plans to overcome the aforementioned obstacles to:
 - (1) capital investment
 - (2) job retention and creation
 - (3) employment opportunities for zone residents in the zone area?
- C. What are the goals for:
 - (1) capital investment
 - (2) job retention and creation
 - (3) employment opportunities for zone residents in the zone area?

Part III Continued

D. How does the UEA plan to reach the aforementioned goals and what activities will the UEA perform or sponsor? (i.e. programs, sponsorship of programs, etc.)

⑥ PROVIDE A PRELIMINARY FIVE (5) YEAR PLAN AND OBJECTIVES WITH UEA'S PARTICIPATION IN COMMERCIAL, COMMUNITY, EMPLOYMENT, HOUSING AND ENVIRONMENTAL DEVELOPMENT.

⑦ WHAT RESPONSIBILITIES, IF ANY, WILL THE UEA ASSUME ON BEHALF OF THE APPLICANT MUNICIPALITY?

If questions 1-7 are not addressed in the strategic plan, the municipality's application for enterprise zone designation will be considered **INCOMPLETE!**

Other areas to address in the plan:

PARTNERSHIPS

Describe the potential relationship between existing economic development groups and the UEA.

Describe the potential relationship between existing neighborhood groups and the UEA.

Describe the potential relationship between existing CDCs and non-profit groups and the UEA.

PARTICIPATION

Describe how the UEA may elicit opinions and ideas from businesses, residents and government.

How will support for zone activities be mobilized and utilized?

REDEVELOPMENT PLAN

Describe the coordinated redevelopment plan (economic, human, physical) for the zone area. Describe how the community will be a full partner in the

Part III Continued

redevelopment process including how zone resident groups will be empowered. Identify baselines, measures and benchmarks for measuring success.

The enterprise zone program can provide numerous possibilities to redeveloping an area. Additional areas may be addressed in the zone's strategic plan that are not mentioned here.

ATTACHMENTS:

- A. Attach any relevant documents or materials outlining goals, visions or procedures of the Urban Enterprise Association.
- B. Attach letters of support from business, community and resident sectors for enterprise zone designation naming specific commitments or participation by the author in zone activities.
- C. Attach any relevant documents or materials outlining planned or continuing community or economic development projects for the zone area.
- D. Attach resumes and/or job descriptions for the individual or team professional staff for the Urban Enterprise Association.

PART IV
BOUNDARY MODIFICATION PROPOSAL

IF A BOUNDARY MODIFICATION IS REQUESTED WITH RENEWAL, ATTACH A COMPLETE BOUNDARY MODIFICATION PROPOSAL. PLEASE REFER TO THE STATE ENTERPRISE ZONE BOARD BOUNDARY MODIFICATION POLICY IN DEVELOPING AND PLANNING YOUR MODIFICATION.

PART V BUDGETS

Please provide information on UEA income and expenditures by filling out the following chart for the past five years (one for each year - please make copies). The detailed budgets approved by the UEA for the past five years should also be attached. If the space provided is not adequate, a larger chart may be created as long as the information requested is provided.

Budget Year _____

Income:

	<i>Projected</i>	<i>Actual</i>
Zone Businesses Contributions	_____	_____
Other (please specify)	_____	_____

Administration:

	<i>Budgeted</i>	<i>Actual</i>
Salaries	_____	_____
Office Space	_____	_____
Marketing	_____	_____
Other Significant Expense (please specify)	_____	_____
	_____	_____

Part V Continued

Programs:

	<i>Budgeted</i>	<i>Actual</i>
(name) _____	_____	_____
Program description: _____		

_____	_____	_____
Program description: _____		

_____	_____	_____
Program description: _____		

_____	_____	_____
Program description: _____		

_____	_____	_____
Program description: _____		

_____	_____	_____
Program description: _____		

Part III Continued

Grants:

Amount(organization)

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Organization's purpose & reason for grant: _____

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Organization's purpose & reason for grant: _____

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Organization's purpose & reason for grant: _____

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Organization's purpose & reason for grant: _____

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Organization's purpose & reason for grant: _____

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Organization's purpose & reason for grant: _____

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Part V Continued

Loans:

Amount(organization)

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Organization's purpose & reason for loan: _____

--	--

Organization's purpose & reason for loan: _____

--	--

Organization's purpose & reason for loan: _____

--	--

Organization's purpose & reason for loan: _____

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Organization's purpose & reason for loan: _____

--	--

Organization's purpose & reason for loan: _____

PART VI

MAJOR ACCOMPLISHMENTS

Provide a brief description of major accomplishments of the UEA. Please emphasize those accomplishments that have increased capital investment or have added job creation and/or retention in the enterprise zone. (IC 4-4-6.1-3(e))

Limit your remarks to three typed pages.

All attachments and photocopies should be specifically identified and labeled using numbers which correspond to the section in which they are required. (example: PART I 7a, PART IV 1, etc.)